

# PLAN YOUR *WorldsAhead* JOURNEY

**FIU** FLORIDA  
INTERNATIONAL  
UNIVERSITY

## TRANSFER EQUIVALENCY PROCESS

Using your coursework to meet FIU degree requirements

Congratulations on your admission to FIU! It is now time to learn the number of credits that will transfer and more importantly, how the credits will transfer to FIU for the completion of your degree. Our International Transfer Specialist will assist you with our in-house transfer equivalency process. The equivalency process determines how your transfer courses might satisfy FIU's University Core Curriculum (UCC), prerequisites in your major, and/or requirements in your major.

Our evaluation process is holistic, and considers everything from course content and sequencing, to learning outcomes and assessment. We strongly encourage you to begin this process as soon as possible so we can evaluate your courses prior to orientation so that we can provide you with an updated Panther Degree Audit (PDA) at orientation. And, because we've been building transfer rules for years, many courses actually transfer automatically!

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### View Transfer Credit Report

Log into **my.fiu.edu** with your Panther ID, locate "Academic Records" and select "View Transfer Credit Report." This report displays as a table showing each of your transfer institutions and equivalencies for each course. Courses listed as "TRF" (transfer) or "No Rule" do not have course equivalencies.

Are you transferring from a Florida public college or university? There are transfer guides for every major to make your transition much easier. Please visit <https://transfer.fiu.edu/transfer-101/transfer-guides/> to check them out!

### Attain official syllabi

Attain official syllabi (or plans of study/course descriptions) from your home university for all of your coursework listed as "TRF" or "No Rule". Syllabi should provide details about the course that includes topics covered, assessments/exams, and textbooks/bibliography.

Official syllabi from countries where English is not an official language must be translated via a certified translator or translating agency. Translations must also include the original course descriptions in the native language.

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### Send Documents

Include your name and Panther ID when mailing any documents to the university. You can mail this information to:

Florida International University  
International Admissions  
Attn: International Transfer Specialist  
11200 SW 8th Street, SASC 440  
Miami, Florida 33199

or

You may also email these documents to **iadmiss@fiu.edu** with the subject line "International Course Equivalency" along with your Panther ID. If your institution has an online course catalog, please include links to the courses in your email.

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### Check for equivalency updates

Log into **my.fiu.edu** with your Panther ID, locate "Academic Records" and select "Panther Degree Audit" (PDA) to check for equivalency updates. In most cases, courses that are from U.S. institutions post in 5 business days. International courses may take up to 15 business days. The academic unit evaluates all upper-division courses (courses taken in the last two-years or those that are major specific), which may take additional time. Please submit your documents well in advance of the start of the term to avoid additional delays.

We hope to make your transition to FIU a seamless one. You are welcome to contact [iadmiss@fiu.edu](mailto:iadmiss@fiu.edu) for any questions or visit the main website for Transfer and Transition Services at <http://transfer.fiu.edu> for more information and resources on the transfer process.